

**MINUTES of the July 20, 2021 MEETING of the Commission  
(via Zoom)**

**July 20, 2021**

**Adopted: October 20, 2021**

**Members Present:** Bob Booher, Gail Littlefield, Mimi Styles, Georgette Cole, and Jeff McCrehan. Jeff McCrehan took minutes. Meeting began at 7:45 p.m.

**Approval of Agenda and Adoption of Minutes**

The Temples' house project review and the archive report were added to the July agenda. Items 3.2.1, 3.3.1, and 3.5.1 were deferred. Motion to approve agenda as amended; unanimously approved. Minutes from the June meeting were unanimously adopted.

**Project Review**

**2.1.1 114 Ridge Road (Temple house)**

Commission reviewed several drawings illustrating views for a second story dormer/bathroom. [Mimi – this wasn't actually voted on or approved; not sure what to say here?]

**2.1.2 PWPP 315 Grove Avenue (Jane Seegal's walkway)**

Georgette noted the pathway work is almost done and that the original permit was to replace a backyard shed. The contractor re-laid sunken existing pathway bricks related to that work. Georgette noted the Planning Commission generally thought this was a repair and maintenance issue and that a permit wasn't required, noting several walkways in Town flow on to town property. Others on the PC felt the HPC should weigh in. Discussion of consistency of pathways along various avenues, and the notion of developing guidelines. Members agreed permits should be filed if ordinary maintenance and repair includes Town property and could include a drawing or a stake out of the area so the HPC and PC can approve. HPC will note the work is consistent with the footprint/context/viewshed of a particular area of Town. Mimi will write a response.

**Old Business**

**3.1 Bike Path Input**

Jeff reported on the first organizational meeting of the Bike Path Task Force, noting that the meetings would be recorded and open to Town residents, noting a great interest among TF members of the requests made in the HPC's related letter.

**3.2 Historic Landscape Resources**

- 3.2.1 Public Ways review criteria – Gail. Discussion of various criteria related to a proposed chart titled "Inventory of Town Properties." Current criteria include NR references, character-defining features, views/viewsheds, and potential impacts/projects. Ongoing.
- 3.2.2 Comcast permit - Still in process

**3.6 New Street signs at walkways/RR & WG Lane**

Bob noted a shared responsibility between the HPC and the Border Committee. Bob will discuss lines of effort with Peter Nagrod. Jeff noted that Peter said Susan Van Nostrand was willing to work on the signs.

### **3.7 Masonry restoration**

Mimi took some photos, will combine them in a document and distribute. Bob noted we need to develop a scope of work of the fireplace in the field, the Brown Street wall.

### **3.8 Bulletin**

Mimi said the next insertion would be about housing stock in the Grove as it transitioned between stockholder and municipality. Input from Robinson Associates.

### **3.9 PC Meeting Report**

David wrote up a report; Mimi suggested some edits. Deferred input on the Chapman property. Guardrail proposed for Johnson Alley – question of HPC input. Mimi will walk with Georgette and Charlie and county officials on the county review of the comprehensive plan. BZA referral – Jeff noted that the church had already moved into the commercial corner. Meeting with Fred Stachura looks to happen in September; Bob noted HPC would set a date at the next meeting.

### **3.10 TC report**

Darrell sent his report via email. Mimi asked about recording the Town Council's meeting minutes and whether they can archive those minutes. Bob noted the Town Council report that Darrell sent via email – including removing the restrictive covenants, and the vote on the bike path.

## **New Business**

### **4.1 Archive report**

HPC members unanimously approved a \$200 donation to the effort of moving Cap Meeting era material to the State of Maryland

## **Adjournment**

The meeting was adjourned at roughly 9:30 p.m. The next meeting will be Tuesday, August 16 at 7:30 p.m. via Zoom.

Jeff McCrehan