

**Town of Washington Grove
Treasurer's Report - FY23
July 1, 2022 through July 31, 2022**

	Jul '22 - Jun 23	Budget	% of Budget	
Income				
1A-1.1 · Real Property Tax	0	251,191	0%	July revenue not yet reported
1A-1.2 · Dwelling Tax	0	45,900	0%	
1A-1.3 · Public Utility Op. Property Tax	0	5,000	0%	
1A-2.0 · Income Tax	709	123,820	1%	
1B-1.0 · Business Licenses	0	125	0%	
1B-2.0 · Building Permit Fees	0	100	0%	
1B-2.2 · Public Ways Permit Fees	0	100	0%	
1B-3.0 · Cable Television Franchise Fees	0	6,000	0%	
1C-2.11 · Highway User Revenue	0	43,038	0%	
1C-3.0 · County Muni Tax Duplication	0	84,368	0%	
1D-5.0 · Recreation Program User Fees				
1D-5.1 · Washington Grove Film Society	0	1,000	0%	
1D-5.3 · Summer in the Parks	3,700	3,600	103%	
1D-5.4 · Tennis Instruction	0	400	0%	
1D-5.5 · Yoga Instruction	0	1,500	0%	
Total 1D-5.0 · Recreation Program User Fees	3,700	6,500	57%	
1F-1.0 · Investment Earnings				
1F-1.1 · MLGIP Earnings	0	250	0%	
1F-1.3 · TD Bank CD Interest	10	500	2%	
1F-1.4 · PNC MM Interest	5	80	6%	
1F-1.5 · Sandy Spring CD Interest	27	300	9%	
1F-1.7 · WesBanco CD Interest	46	520	9%	
Total 1F-1.0 · Investment Earnings	88	1,650	5%	
1F-2.0 · McCathran Hall Rental	200	1,500	13%	
1F-6.0 · Miscellaneous Revenues-Other	0	1,755	0%	
1Z-1.0 · Use of Reserves	0	97,685	0%	
Total Income	4,697	668,732	1%	
Expense				
2A-3.0 · Executive				
2A-3.1 · Town Clerk Salary	3,947	48,838	8%	
2A-3.2 · Telephone	0	850	0%	
2A-3.3 · Postage	0	240	0%	
2A-3.4 · Supplies	0	600	0%	
2A-3.5a · Website Operations	0	2,000	0%	
2A-3.6 · Information Technology Support	0	1,500	0%	
2A-3.65 · Software	0	1,900	0%	
2A-3.7 · Records Management	0	1,000	0%	
2A-3.9 · Office Equipment	0	1,000	0%	
2A-4.0 · Legal Notices	0	600	0%	
2A-4.1 · Printing/Copying	0	200	0%	
2A-4.2 · MML Expenses	1,090	1,200	91%	
Total 2A-3.0 · Executive	5,037	59,928	8%	

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	1,369	14,592	9%
2A-5.2 · Postage	0	200	0%
2A-5.3 · Supplies	0	300	0%
2A-5.35 · Software	0	970	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	213	7,500	3%
2A-5.6 · Bank Service Charges	6	186	3%
Total 2A-5.0 · Financial Administration	1,588	23,848	7%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	0	5,000	0%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	0	5,600	0%
2A-8.0 · Planning and Zoning			
2A-8.2 · Border Identity Improvements	1,204	8,000	15%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability	0	5,000	0%
2A-8.7 · Emergency Preparedness & Safety	0	1,000	0%
2A-8.8 · Stormwater Projects	0	50,000	0%
Total 2A-8.0 · Planning and Zoning	1,204	69,800	2%
2A-9.0 · Municipal Buildings			
2A-9.2 · Supplies	0	1,000	0%
2A-9.3 · Utilities			
2A-9.3a · Gas	29	2,550	1%
2A-9.3b · Electricity	159	2,200	7%
2A-9.3c · Water	0	1,000	0%
2A-9.3d · Telephone (2 lines)	100	1,225	8%
Total 2A-9.3 · Utilities	288	6,975	4%
2A-9.4 · Fire Alarm - Monitoring	186	800	23%
2A-9.5 · Sprinkler Testing	0	1,700	0%
2A-9.6 · Janitorial Service	172	2,234	8%
2A-9.7 · Repairs	0	2,000	0%
2A-9.75 · Contracted Contingency	0	5,000	0%
2A-9.8 · McCathran Hall Maintenance	203	1,500	14%
2A-9.9 · Maintenance Shop	0	500	0%
Total 2A-9.0 · Municipal Buildings	849	21,709	4%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.1a · Contract Services	0	3,000	0%
2C-1.12 · Supplies	0	1,000	0%
2C-1.13 · Resurfacing	0	35,000	0%
2C-1.14 · Speed Humps	0	4,000	0%

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2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	84	500	17%
2C-1.18 · Street Light Operation	306	4,200	7%
2C1.181 · Street Light Repair	0	3,000	0%
2C-1.20 · Lighting Design Consultant	0	5,000	0%
Total 2C-1.1 · Streets, Roadways, & Alleys	390	58,700	1%
2C-1.2 · Walkways			
2C-1.22 · Supplies	0	500	0%
2C-1.25 · Walkway Lighting	0	2,000	0%
2C-1.26 · Contract Services	0	3,000	0%
2C-1.27 · Contract Contingency	0	10,000	0%
Total 2C-1.2 · Walkways	0	15,500	0%
2C-1.3 · Street Sanitation	0	0	0%
2C-2.0 · Waste Collection & Disposal			
2C-2.15 · Contract Services	0	6,000	0%
2C-2.2 · Trash Collection (contract)	2,244	27,966	8%
2C-2.3 · Recycling Services (contract)	1,525	17,880	9%
2C-2.4 · Leaf Collection (contract)	0	23,250	0%
2C-2.5 · Brush Disp. Tipping Fees	0	600	0%
Total 2C-2.0 · Waste Collection & Disposal	3,769	75,696	5%
2D-1.0 · Parks			
2D-1.15 · Contract Services	7,261	48,000	15%
2D-1.16 · Contract Contingency	0	15,000	0%
2D-1.2 · Supplies	0	2,000	0%
2D-1.3 · Vehicle & Equipment O&M	0	1,000	0%
2D-1.4 · Contract Tree Watering	0	10,000	0%
2D-1.41 · Contract Tree Removal	0	22,000	0%
2D-1.42 · Contract Tree Pruning	4,000	17,000	24%
2D-1.43 · Woods Management	0	50,000	0%
2D-1.44 · Beautification Plantings	0	6,000	0%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Ash Borer	0	1,000	0%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.49 · Invasives Treatment - Parks	0	3,450	0%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	11,261	209,300	5%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	4,888	6,250	78%
2D-2.12 · Tennis Lessons - Contract	0	500	0%
2D-2.13 · Tennis Court Maintenance	600	1,500	40%
Total 2D-2.1 · Salaries	5,488	8,250	67%

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2D-2.2 · Supplies				
2D-2.21 · Summer in the Parks	1,016	3,000	34%	
2D-2.23 · Tennis Courts	400	0	100%	
Total 2D-2.2 · Supplies	1,416	3,000	47%	
2D-2.3 · Special Programs				
2D-2.31 · Music Weekend	0	2,000	0%	
2D-2.32 · Fourth of July	0	750	0%	
2D-2.33 · Labor Day	0	200	0%	
2D-2.34 · BluestoberFest	0	1,200	0%	
2D-2.35 · Halloween Party	0	150	0%	
2D-2.36 · Holiday Show	0	500	0%	
2D-2.37 · Family Programs	0	800	0%	
2D-2.38 · NY Eve	0	100	0%	
2D-2.4 · Washington Grove Film Society	0	1,200	0%	
2D-2.5 · Yoga Instruction	0	1,500	0%	
2D-2.9 · Playground Equipment, Supplies	1,978	2,000	99%	\$1,848 Pickleball
Total 2D-2.0 · Recreation	8,882	21,650	41%	
2D-3.0 · Historic Preservation				
2D-3.1 · Commission Secretary	0	1,275	0%	
2D-3.2 · Preservation Award	0	200	0%	
2D-3.3 · Archives Worker	0	16,413	0%	
2D-3.4 · Archival Equipment & Supplies	0	500	0%	
2D-3.45 · Software	0	800	0%	
2D-3.5 · Preservation Workshops	0	750	0%	
2D-3.6 · Conference Fees	0	750	0%	
2D-3.7 · Design Guidelines	0	500	0%	
2D-3.8 · NR Historic District Update	0	500	0%	
2D-3.9 · Professional Services	0	2,500	0%	
2D-3.10 · Special Projects	0	5,000	0%	
Total 2D-3.0 · Historic Preservation	0	29,188	0%	
2D-4.0 · Lake				
2D-4.1 · Salaries				
2D-4.11 · Lifeguard	3,020	21,600	14%	
2D-4.12 · Swim Instructor	708	1,600	44%	
Total 2D-4.1 · Salaries	3,728	23,200	16%	
2D-4.2 · Supplies	0	150	0%	
2D-4.3 · Electricity	48	750	6%	
2D-4.4 · Water Testing & Treatment	450	5,000	9%	
2D-4.5 · Fencing	0	1,000	0%	
2D-4.6 · Footbridge & Dock	261	500	52%	
Total 2D-4.0 · Lake	4,487	30,600	15%	
2F-1.0 · Racial and Social Equity				
2F-1.1 · Education Services	0	3,000	0%	

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2F-1.2 · Evaluation Services	0	6,000	0%
2F-1.3 · Translation Services	0	1,000	0%
Total 2F-1.0 · Racial and Social Equity	0	10,000	0%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,630	3,000	54%
2H-1.2 · Property Insurance	616	700	88%
2H-1.3 · Workers Compensation	0	4,500	0%
Total 2H-1.0 · Insurance	2,246	8,200	27%
2H-2.0 · Miscellaneous			
2H-2.1 · Misc. - Fire Dept Donation	0	500	0%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	210	1,289	16%
Social Security Town	896	5,510	16%
Direct Deposit Fees	13	198	7%
Total 2H-2.31 · Payroll Taxes & Fees	1,119	6,997	16%
2H-2.32 · Health Insurance Town Clerk Exp	738	9,445	8%
2H-2.33 · Retirement Benefit Town Clerk	0	2,441	0%
Total 2H-2.3 · Employee Benefits	1,857	18,883	10%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
Total 2H-2.0 · Miscellaneous	1,857	29,013	6%
Total Expense	41,570	668,732	6%
	-36,873	0	100%

July 31, 2022

June 30, 2022 bank account balances:

Sandy Spring Bank CD #1	\$100,585
Sandy Spring Bank CD #2	\$150,018
WesBanco CD #1	\$102,970 *
WesBanco CD #2	\$103,564 *
TD Bank CD #1	\$105,983
TD Bank CD #2	\$147,048
PNC Bank MM Savings	\$193,925
MD Local Govmnt. Invest. Pool	\$517,388
PNC Bank - Checking	\$28,430
	\$1,449,911

No transfers were made in July

* CDs matured and proceeds will be placed in MLGIP